

## ADMISSION

### ADMISSION ELIGIBILITY

#### **AGE CRITERIA**

1. **Pre-nursery**- minimum age should be **2years 3months** and maximum age should be **3years 5months**.
2. **Nursery**- minimum age should be **3years 6 months** and maximum age should be **4years 7months**.
3. **K.G**- minimum age should be **4years 8months** and maximum age should be **5years 8 months**.
4. **One**- minimum age should be **5 years 9months** and maximum age should be **6years 6months**.
5. **Two**- minimum age should be **6years 7months** and maximum age should be **7years**.
6. **Three**- minimum age should be **7years** and maximum age should be **8years**.
7. **Four**- minimum age should be **8years** and maximum age should be **9years**.
8. **Five**- minimum age should be **9years** and maximum age should be **10years**.
9. **Six**- minimum age should be **10years** and maximum age should be **11years**.
10. **Seven**- minimum age should be **11years** and maximum age should be **12years**.
11. **Eight**- minimum age should be **12years** and maximum age should be **13years**.
12. **Nine**- minimum age should be **13years** and maximum age should be **14years**.
13. **Eleven**- minimum age should be **15years** and maximum age should be **16years**.

#### **Required Documents for Admission:-**

- Two colored **LATEST** passport / stamp size photograph of the child and one each of parents
- Photo Copy of Birth Certificate
- Admission Form
- Self attested copy of Adhar Card of the child
- Self attested copy of blood group of the child (report from authorized lab/certified by MBBS doctor)
- Self attested copy of Adhar Card/voter id card/passport/ration card of both father and mother
- Self attested copy of Caste certificate ( in case of SC/ST/OBC only)
- Photo Copy of Report Card / Mark sheet.(if)
- Original copy of Transfer Certificate from the school last attended (class I onwards)

**Instructions For Class XI provisional admission:** The Registration forms must be accompanied with a self attested photocopy of the mark sheets of Class IX and Pre-Mock/Mock/Half Yearly of Class-X of the respective Schools.

#### **Admission Guidelines:-**

- The Admission process is transparent.
- Fee must be deposited within the specified time given in the admission offer.
- Non-attendance and /or non-payment of the fee will lead to the cancellation of admission.

**Withdrawals Policy**

- One calendar months' notice in writing, or a month's fee in lieu of notice must be given before a pupil is withdrawn.
- Exception may be made in case of sudden transfer of Government or Military personnel.
- The transfer certificates for children withdrawn are not issued until all dues are settled.
- Students can be asked to leave school under disciplinary grounds or unsatisfactory progress in work or repeated detentions.